

Party Rules

1. All guests must vacate the meeting room by 11 pm; please be considerate of the fact that there are guests sleeping in the hotel. Violators will not be allowed to rent the room for future events. Standard event time periods are 6 hours in length with 1 hour for set up, 1 hour for clean up, and 4 hours for your event.
2. **Please keep doors closed at all times.**
3. Decorations are allowed for your event however, walls may be decorated **ONLY** if using cellophane tape **AND** you must remove all decorations when cleaning up after your event.
4. No glitter, confetti, or silly string is allowed in the meeting room. Violators will immediately lose their \$100 refundable damage deposit and be subject to additional damage fees.
5. **Children MUST be supervised at ALL TIMES.**
6. **Children are not allowed to roam the hotel, enter the pool area, or sit in the lobby without an adult present.**
7. Children are **NOT** permitted to play in the parking lot. If your children are allowed outside during your event, they may play in the grassy area in front of our building, supervised by a parent or guardian.
8. Please refrain from having children bang on the vending machine to retrieve stuck items. If items become stuck, a parent or guardian should come to the front desk for assistance.
9. **Lobby computer is for guest use only. Please refrain from allowing children to use it for time away from your event. Adults should refrain from using it for extended periods of time.**
10. **If your music is heard in the lobby by front desk staff, guest will be asked to turn down the volume. If volume is still an issue, guest may be asked to stop playing music for the rest of their event.**
11. At any time during your event, guests may be asked to vacate the premises if your event causes a disturbance for other hotel guests. Should your party be asked to vacate, you will forfeit your room rental fee, any fees for pool guests (if renting the pool also), and the refundable damage deposit.

*Please initial next to **BOLD HIGHLIGHTED** areas to indicate understanding*

I, _____, hereby acknowledge and understand the above rules and affix my signature to the document confirming my understanding. I further acknowledge that as the renter of the meeting space, it is my responsibility to enforce these rules to ensure that every guest in my party acknowledges and understands them as well.

Signature

Date